Why are schools providing student access to Information Communication and Technology (ICT) facilities? At Coolangatta State School we aim to provide all students with the essential tools to be well equipped to contribute fully to the information economy. Through the use of intranet, internet, email and network services, students engage, collaborate, communicate and create.

**User Agreement:**

It is acceptable for students to use school computers and network infrastructure for:

- Assigned class work, research and assignments set by the teacher. Authoring text, artwork, audio and visual material for publication on the intranet or internet for educational purposes as supervised or approved by the school, accessing online references such as dictionaries, encyclopaedias, etc.;
- Developing appropriate literacy, communication and information skills;
- Accessing and sending information through the use of departmental email systems. Communicating or collaborating with other students, teachers, parents or experts in relation to school work;
- Learning, research, blogging and chats through the Department’s e-learning environment.

I understand that the internet is an international source of information used for a variety of purposes and agree to use it responsibly. I understand my rights and responsibilities. (Please tick)

- ☐ I will use the internet for approved educational purposes only and not in an unlawful manner.
- ☐ It is unacceptable to download, distribute or publish offensive messages or pictures.
- ☐ I will not intentionally look for information that is illegal, dangerous or offensive. If I accidently encounter inappropriate material, I will turn off my screen and inform my teacher quietly.
- ☐ I will not send any information of a personal nature, including my address, phone number/s, digital photos or other documents belonging to others or myself without appropriate authority.
- ☐ I will not insult, harass or attack others or use obscene or abusive language.
- ☐ I will not tell anyone my password or use another person’s password, account, email or home drive.
- ☐ I will not engage in unsupervised internet chat, use Facebook, online email services (e.g. Hotmail), send chain letters or spam email or send rude or offensive emails.
- ☐ The use of privately owned mobile devices and USBs may only be used at the principal’s discretion.
- ☐ I will not knowingly download viruses or any other programs capable of breaching the Department’s networks security. I understand that personal files on USBs may be deleted by the department’s malware protection.
- ☐ I will not install/delete any software on school computers without appropriate authority.
- ☐ I will not damage computers, printers or ICT equipment or deliberately waste printing and Internet resources. I understand that I may be liable for damage caused to computer equipment due to my misuse.
- ☐ I will not commit plagiarism or violate copyright laws.

I understand that if I misuse the Internet that my access will be suspended for a time that the school feels appropriate and a consequence will be imposed.

I understand that inappropriate home use of social media that has an adverse effect on another student or staff member will result in disciplinary action and may be reported to the authorities.

Teachers will always exercise duty of care, but avoiding or reducing access to harmful information also requires responsible use by the student.

I believe that ___________________________ (student’s name printed) understands the responsibility of a responsible ICT user. I therefore give approval for my child to use computers and the internet whilst he/she attends Coolangatta State School.

Student’s signature: _____________________________________________

Parent’s signature: _____________________________________________ Date: _____________________________